

MICROENTERPRISE ASSISTANCE PROGRAM



Osceola County, Housing and Community Services is launching the Microenterprise Assistance Program to provide financial aid to qualifying small businesses affected by COVID-19. The program will provide a one-time \$5,000 grant to qualified, for-profit businesses located within unincorporated Osceola County (Tax District 300) by using CDBG-CV funds to prevent, prepare for and respond to coronavirus. This program will operate on a first-come, first-ready basis.

Eligibility Requirements:

- Applicants must possess a business license and must be current on all County taxes, assessments and fees
- Applicants must have no outstanding Safety Code Enforcement violations and free of violations within the last 12 months prior the application date
- Business must meet HUD's microenterprise definition: a pro-profit business with 5 employees or less; including prospective owner(s)
- The applicant must own at least 51% of the said business and income qualify (low to moderate income household)
- The business will be required to submit a Duns & Bradstreet number and must be registered in the System for Award Management (sam.gov)
- Evidence that the business was not failing prior to the pandemic

Eligible Activities:

- Provide COVID resilience measure (i.e., touchless appliances in restrooms; reconfiguration of furniture/flooring/spacing; updating air quality system)
- Salaries of current employees
- Outstanding rent/mortgage for commercial space only
- Outstanding utility expenses for commercial space only

Ineligible Activities:

- Palm-reading Services
- General government expenses and political activities
- Religious activities
- Purchase of construction equipment
- Purchase of equipment, fixtures, motor vehicles, furnishing or other personal property that is not a permanent structure fixture

Documentation Requirements

Applicant's Household Verifications:

- Proof of Income for all household members (i.e., paystubs)
- Proof of Assets (i.e., 6 months of bank statements)
- Copy of driver license or government-issued ID
- 2020 and 2021 Personal Tax Returns

Business Verifications:

- Profit and Loss Statements
- Cash Flow Statements
- Payroll Registry
- Business Tax Returns (2019, 2020 & 2021)
- Business Bank Statements (6 months)
- Commercial Lease
- Commercial Insurance Policy

Accepting Applications beginning Wednesday, July 6, 2022.



SCAN ME

HOUSEHOLD SIZE	EXTREMELY VERY LOW 30%	VERY LOW 50%	LOW 80%	MODERATE 120%
1	\$17,400	\$29,050	\$46,450	\$69,720
2	\$19,900	\$33,200	\$53,050	\$79,680
3	\$23,030	\$37,350	\$59,700	\$89,640
4	\$27,750	\$41,450	\$66,300	\$99,480
5	\$32,470	\$44,800	\$71,650	\$107,520
6	\$37,190	\$48,100	\$76,950	\$115,440
7	\$41,910	\$51,400	\$82,250	\$123,360
8	\$46,630	\$54,750	\$87,550	\$131,400

Disclosure:

Osceola County Housing and Community Services reserves the right to request additional verification to properly income qualify applicants. Applicants must be able to prove that CDBG-CV grant funds were used for the approved use.



1392 E. Vine Street, Kissimmee, FL 34744
 CDBG@osceola.org 407-742-8598