



OSCEOLA COUNTY

COMMUNITY DEVELOPMENT APPLICATION

Osceola County Board of County Commissioners
 Community Development Department
 1 Courthouse Square, Suite 1400
 Kissimmee, Florida 34741
 Phone (407) 742-0200 Fax (407) 742-0205

Application No: _____
 Date Received: _____
 DRC Meeting: _____
 OCPC Meeting: _____
 BOA Meeting: _____
 BCC Meeting: _____

Submittal Type

- Administrative Waiver
- Comprehensive Plan Amendment
- Concurrency Management
- Dimensional Variance
- Conditional Use
- Easement Vacation
- Home Occupation
- Land Variance
- Land Clearing Permit
- Lot Split
- Noise Variance
- Planned Development
- Plat Vacation
- Re-aggregation
- Road R/W Vacation
- Site Development Plan
- Soil Excavation
- Preliminary Subdivision
- Final Subdivision
- Transfer of Development Rights
- Variance From LDC
- Zoning Map Amendment
- FEMA MT-1
- FEMA MT-2
- Flood Permit
- Floodzone determination/PRP
- Land Alteration
- Other _____

Applicant:

Name: _____
 Firm: _____
 Address: _____
 Email: _____
 Phone: _____ Fax: _____

Agent (Contact Person):

Name: _____
 Firm: _____
 Address: _____
 Email: _____
 Phone: _____ Fax: _____

Owner:

Name: _____
 Firm: _____
 Address: _____
 Email: _____
 Phone: _____ Fax: _____

Project:

Project Name: _____
 Parcel ID No(s): _____

 Total Acreage: _____
 Site Address: _____
 General Location: _____

Full Legal Description: Provide a complete legal description. Include the complete parcel number of the property as well as Plat Book and Page (if applicable) or attach a copy of the deed(s) of record for all lands within the project boundary. (Deeds of record are available from the County Clerk's office.) You may submit a digital CAD file of the boundary survey in AutoCAD or Micro station compatible format. If applicable include the street address.

Request:



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GENERAL APPLICATION - SIGNATURE PAGE

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Submittal Contents

- Authority/Ownership Affidavit
- Legal Description and or Boundary Survey
- Location Map or Aerial
- Narrative and/or Statement
- Support Documentation
- Concept of Site Plan and/or Conceptual Elevations

Fee Submittal:

For the most recent fees and additional information, please visit:

[Osceola County Community Development](#)

APPLICATION TYPE: _____

RELATED APPLICATIONS (as applicable) _____

Certification:

I CERTIFY THAT, to the best of my knowledge and belief, all information supplied with this application is true and accurate, and that I am:

Landowner: A landowner or his/her agent where authorized in writing, provided however that: Where the fee owner has entered into a contract for the sale of the property, whether it be an agreement for deed, sales contract, or otherwise, then the purchaser may initiate the application when specifically authorized in the contract to do so or by another legal document authorizing same. Where there is more than one owner, then all such owners must jointly initiate the application or petition

Trustee: Where the property is subject to a land trust agreement, the trustee may initiate the application when the trustee has submitted evidence that he/she is authorized by the trust document to do so, either individually or with other trustees.

Corporation/Partnership: Where the fee owner is a corporation or partnership then the president or general partner may initiate the application and must provide proof that the corporation or partnership exists including Certificate from Secretary of State stating that the corporation is in good standing.

Association: Where the fee owner is an association, the association or its governing body may appoint an agent, in writing, to initiate the application on behalf of the association. Proof that the association exists must accompany the application.

Signature: _____ Date: _____
Authorized Signer

Printed Name: _____ Title: _____