



# OSCEOLA COUNTY MOBILE FOOD SALES APPLICATION

Osceola County Board of County Commissioners  
Community Development Department  
1 Courthouse Square, Suite 1400  
Kissimmee, Florida 34741  
Phone (407) 742-0200  
Specialpermits@osceola.org

Application No: \_\_\_\_\_  
Date Received: \_\_\_\_\_

### Submittal Type

- Property Owner*  
*Authorized: Shall be a notarized letter from the property owner of record or authorizing agent*
- Proof of Ownership*
- Legal Description*
- Site plan showing:*
  - *Lot Dimensions,*
  - *Location of Mobile Foods service (with all details of set-up), showing all parking on private property ensuring that the required spaces for the primary establishment are available*
  - *Setbacks of set-up from property and right-of-way lines, driveways, and any existing site improvements*
- Copy of Business Tax Receipt*
- Application Fees \$135.00*

In accordance with Chapter 3, Article 3.8, Section 3.8.1.H of the Osceola County Land Development Code, authorization for Mobile Food Sales is issued to:

### Business/Applicant:

Name: \_\_\_\_\_  
 Agent/Lessee: \_\_\_\_\_ BTR License #: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address of Event: \_\_\_\_\_  
 Dates of Event: \_\_\_\_\_ Hours: \_\_\_\_\_  
 Description of Event: \_\_\_\_\_

### Property Owner:

Name: \_\_\_\_\_  
 Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address of Sales Lot: \_\_\_\_\_  
 Parcel Number: \_\_\_\_\_  
 Non-Profit Organization Name: \_\_\_\_\_ Tax ID#: \_\_\_\_\_

I CERTIFY THAT, to the best of my knowledge and belief, all information supplied with this application is true and accurate, and that I am:

- Owner of the property described herein.**
- Party to an agreement for deed or sales contract for the purchase of the property.** (If this area is checked, you must be specifically authorized in the contract, or by another legal document, to initiate an application for this request.)
- Agent for the owner or purchaser of this property.** (If you checked this area, a written notarized authorization letter from the property owner(s), to act on their behalf, must accompany this request.)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

### For Office Use Only

Date of Issuance: \_\_\_\_\_  
 Effective Date: \_\_\_\_\_  
 Expiration Date: \_\_\_\_\_  
 Location of sales: \_\_\_\_\_  
 Zoning Approval: \_\_\_\_\_

**\*\*VALID BUSINESS TAX RECEIPT MUST BE OBTAINED FROM THE TAX COLLECTOR'S OFFICE PRIOR TO THE ISSUANCE OF A FOOD TRUCK SPECIAL EVENT PERMIT\*\***



## Article 3.8 Commercial Uses Siting Standards

### 3.8.1 COMMERCIAL USES

#### H. Food Trucks

Mobile Food Service Operations shall be permitted as indicated in the Use Tables subject to the following:

1. Operator shall obtain a special event permit that shall only be permitted on private property.
2. Operate no later than 10 pm on weekdays, Sunday to Thursday, midnight on weekends, Friday and Saturday.
3. No permitted sale of alcohol beverages.
4. No temporary structures or stages permitted.
5. Provide notarized letter from the property owner of record or authorizing agent granting permission to use the property for such use.
6. Provide all parking on private property ensuring that the required spaces for the primary establishment are available.
7. Provide and place in full view copies of all required state licenses.
8. Location of refuse collection and sanitation facilities shall be provided to the County prior to operation.
9. Where outdoor seating is provided, it shall be secured by fencing or such other means to ensure safety and shall not encroach into required parking spaces, driveways or sidewalks.



## OSCEOLA COUNTY AGENT AUTHORIZATION FORM

I/We, as the owner(s) of real property in Osceola County, Florida, which is described below do hereby authorize the following person or persons to act as my/our agent to execute any petitions, applications, or other documents necessary to affect the application approval requested and more specifically described below, and to appear on my behalf before any administrative or legislative body in the County concerning the application(s) and to act in all respects as my/our agent in matters pertaining to the requested application(s).

**Agent information** [PLEASE PRINT]

Name(s): \_\_\_\_\_  
Company: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Requested Application(s):** \_\_\_\_\_

**Subject Property** [PLEASE PRINT]

Address: \_\_\_\_\_  
Parcel ID(s): \_\_\_\_\_  
Legal Description: \_\_\_\_\_  
\_\_\_\_\_ See Attached

**Property Owner(s) Information** [PLEASE PRINT]

Property Owner Name(s): \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**SIGNED AUTHORIZATION**

Date	Signature	Printed Name of Property Owner
Date	Signature	Printed Name of Property Owner

STATE OF FLORIDA  
COUNTY OF OSCEOLA

The forgoing document was (or affirmed) and subscribed to before me this \_\_\_\_ day of \_\_\_\_\_ 20\_\_ by \_\_\_\_\_ Who is personally known to me or who produced \_\_\_\_\_ as identification.

Public Notary Seal:

\_\_\_\_\_  
Signature of Notary  
Notary # \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_



## **FAQ for Mobile Food Sales (including Food Trucks)**

### **Does Osceola County allow for mobile food sales/food trucks?**

Yes. A temporary use permit may be applied for with the Osceola County Zoning Department when a site is located within a zoning district which allows for Food Trucks as a permitted use. If a site has previous Site Development Plan approval for a permanent set up for food trucks then a temporary use permit may not be required.

### **Do I need a permit?**

Yes, a permit is required for a temporary use. The application can be found at [www.osceola.org](http://www.osceola.org).

### **How much is the temporary use permit and how long is it good for?**

The fee is \$135.00. A temporary use may be approved for up to 45 days.

### **Where do I submit my temporary use application?**

Applications can be submitted by email to [specialpermits@osceola.org](mailto:specialpermits@osceola.org)

### **What are the hours of operation allowed for food trucks?**

Food Trucks shall operate no later than 10:00 p.m. on weekdays, Sunday to Thursday, and no later than midnight on weekends, Friday and Saturday.

### **Where can I set up a food truck?**

Food trucks are a permitted use in the following zoning districts. CG, CT, CO, CN, EC, IR, IG, IM, IN. Food trucks are a permitted as an accessory use in the following zoning district's; NCC, CCC/CCP, UCC/UCP, ECC/ECP.

### **Can I set up a food truck at a site that gives me permission?**

The site must be in a zoning district that allows for food trucks and it is the property owner's responsibility to obtain the permit approval for a temporary use. However, the property owner may give you authorization to apply for the permit. The applicant will need to provide a notarized letter from the property owner of record granting approval for the temporary use on the property.

### **Can I do it on the side of the road?**

Temporary uses including food sales are not authorized within the right-of-way. Food sales must be located on private property.

**Can I sell alcohol from my food truck?**

No. A food truck is not permitted for sale of alcoholic beverages.

**Does the food truck have to be parked in a parking spot?**

All vehicles, including food trucks, are required to be parked in parking spaces which meet County parking space standards. A detailed site plan will need to be submitted with the temporary use application showing all parking areas. Site must provide all parking on private property ensuring that the required spaces for the primary establishment(s) on the site remain available.

**Can I set up a stage or structure next to my food truck?**

No. Temporary structures or stages are not permitted.

**Can I set up tables and chairs for my food truck?**

Where outdoor seating is provided, it shall be secured by fencing or such other means to ensure safety and shall not encroach into required parking spaces, driveways or sidewalks. This will need to be shown on the site plan provided with the application.