Request an After-Hours Inspection or a TCO

Things to remember:

- You will need to be logged into Permit Center (https://permits.osceola.org)
- Your permit must have a status of CO route to complete the steps below.
- If you do not see the Amendment or Request button or link, then you are not associated with the project. Please contact CustomerCareSupport@osceola.org or call 407-742-0200.
- Fees will be due prior to the completion of the After-Hours request.
- TCO's should be requested under the P permit. Fees are not assessed until approved.

Option 1: Request it from within the permit

- Log into Permit Center (https://permits.osceola.org)
- Navigate to your permit number
- Under Record Details select the blue button that says Create Amendment or Request

If you do not see the Amendment or Request button or link, then you are not associated with the project. Please contact CustomerCareSupport@osceola.org or call 407-742-0200.
A new page will appear with two options. Select **Building Request** then either **After Hours Inspection**, or **Temporary CO**.

Select the **Continue Application** button and follow the on-screen prompts to complete.

**Option 2: Request it from the list of permits**

- Log into **Permit Center** ([https://permits.osceola.org](https://permits.osceola.org))
- Select the **Citizen Portal** drop-down. Select **My Records**
- Locate your permit number
- Under the **Action** column, select the link that says **Amendment or Request**

![Amendment or Request link highlighted](image)

- A new page will appear with two options. Select **Building Request** then either **After Hours Inspection**, or **Temporary CO**

![Building Request options](image)

- Select the **Continue Application** button and follow the on-screen prompts to complete