

# MEMO submittal checklist



August 29, 2012

TO: Florida Department of Economic Opportunity  
Division of Community Planning & Development  
107 East Madison Street, Tallahassee, FL 32399

RE: **CPA12-0001 (ORD12-18) – ADOPTION PACKAGE – Submittal Checklist**  
**Adopted Comprehensive Plan Amendments under Expedited State Review**  
**Osceola County 12-1ESR**

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The Osceola County Board of County Commissioners (BCC) is pleased to submit this Adoption Package under the expedited state review process. This Comprehensive Plan Amendment Adoption Package includes one (1) paper copies of all plan amendment material as well as two (2) CD ROMs containing the same.

This Adoption Package was submitted under the expedited state review process. Please note that the proposed amendment:

- Is not located within an Area of Critical State Concern;
- Is not located in a Rural Area of Critical Economic Concern;
- Is not located within Orange, Lake or Seminole Counties and subject to the Wekiva River Protection Area; and
- Does not amend the Capital Improvements Element.

**Summary description of the proposed amendment:**

**CPA12-0001 adopted by **ORD12-18**:** A large-scale amendment to the Osceola County Comprehensive Plan to amend the text of the Future Land Use Element (FLUE) and the text and the maps of the Transportation Element (TRNE) to ensure compatibility with the training and operational missions of the Avon Park Air Force Range, military installation, pursuant to Section 163.3175 and 163.3177, F.S. As part of the Comprehensive Plan Ordinance, the JLUS 2012 is ratified and approved.

A detailed explanation of the proposed amendment, including background and other supporting documentation, is found in the attached **Staff Report. Attachment A** of the staff report provides a detailed summary of all proposed modifications, including explanation of the changes. All attachments to the Staff Report are listed below.



**STAFF REPORT ATTACHMENTS:**

**Attachment A – Summary of Modification**

**Attachment B – ORD12-18, Adoption Ordinance**, including amendments to the text and maps of the Osceola County Comprehensive Plan.

**Attachment C – Other Supporting Documents**, including the comment letters from the state reviewing agencies.

**Attachment D – Osceola County Joint Land Use Study (JLUS 2012)**

Appendix A - Map Series

Appendix B - Statutory Requirements

Appendix C - Comprehensive Plan Policies

Appendix D - Land Development Code & Land Use Compatibility Chart

Appendix E - Public Involvement

Appendix F - JLUS Data & Analysis

Pursuant to the checklist recommended on the DEO website the following items are included as part of this adoption package.

1. All amendment text is illustrated in a strike-through/underline format (or similar easily identifiable format) and is found in the Adoption Ordinance in **Attachment B**.
2. For the Transportation Map amendments, color maps are found in the Adoption Ordinance in **Attachment B**: This amendment contains no amendments to the Future Land Use Map Series.
3. A copy of the Executed Adoption Ordinance, which adopted the comprehensive plan amendment, is found in **Attachment B**.
4. The local planning agency transmittal public hearing was held on June 7, 2012 and the Board of County Commissioners transmittal public hearing was held on June 18, 2012. The first adoption public hearing was held on August 13, 2012, with final adoption hearing and enactment of the Ordinance held on August 20, 2012.
5. With the exception of updating date of the document and meetings in the data and analysis, including correction of typographical errors, no other changes were made in the adopted amendment that the State Land Planning Agency previously reviewed. There were no changes to the adopted text or maps that were sent to DEO as part of the transmittal for this comprehensive plan amendment.
6. Staff recommendations and finding were included in the transmittal package and in the attached **Staff Report**. Comment letters from the state reviewing agencies who provided timely comments are included in **Attachment C**. A list of findings of the local governing body, if any, that were not included in the ordinance and which provided the basis for the adoption are listed below:
  - The County did not adopt the 2010 JLUS prepared by the Central Florida Regional Planning Council (CFRPC); therefore, the County cannot adopt the Osceola County JLUS 2012 as a supplement. Osceola County will forward a



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copy of the County's adopted JLUS to the CFRPC so that they may adopt it as a supplement to their original study.

7. An adoption cover letter transmitting the proposed amendment to the State Land Planning Agency and other required reviewing agencies includes signature by Kerry Godwin, Manager of Planning & Zoning, the County's designee to respond to the Department of Economic Opportunity. Please see the distribution list included on the adoption cover letter and please accept the signed transmittal letter as certification that the adopted amendment has been submitted to all parties who made timely comments during the review period.

Osceola County thanks you for your time and consideration in the processing of this Comprehensive Plan Amendment Package. Please do not hesitate to contact staff if you have any questions or concerns. If you need any information regarding this CPA, please contact the following Osceola County staff:

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