

Before Digging Call Sunshine at 1-800-432-4770

24 Hour Notice
Required Before Starting Work
Call 407-742-0210



Osceola County
Public Works Department
Utility/Right-of-Way Utilization
Permit Application

Proposed MOT'S: _____
Expires: _____
Permit No: _____
Contractor Name: _____
License No: _____

Permit Instructions and Conditions Are Printed on Back

Section-A

Permission is hereby requested by _____
Company Name _____
To Utilize County Right-of-Way for _____
Along (Roadway) _____
This Work is scheduled to begin _____
Subdivision Name _____
EIP Number (if applicable) _____

and is schedule for completion before _____

Section-B

Must Be Filled Out Completely

- | | | | |
|--|----------|---|-----------------------|
| 1. Basic Fee | | | \$110.00 |
| 2. Number of Directional/Jack & Bores | <u>0</u> | @ | \$135.00 EA |
| 3. Open cut on Paved Road | <u>0</u> | @ | \$290.00 EA |
| 4. Number of Open Cuts on Unpaved Road | <u>0</u> | @ | \$80.00 EA |
| 5. Buried Cable/Conduit/Trench distance: | _____ft | | \$7.00 per 100ft |
| 6. Curb Cut | <u>0</u> | @ | \$22.00 EA |
| 7. Set Grade, Check Forms | <u>0</u> | @ | \$54.00 |
| 8. Number of Poles <input type="checkbox"/> Pedestals <input type="checkbox"/> Vaults <input type="checkbox"/> | <u>0</u> | | No Charge (Info Only) |
- to be installed in R/W (check one),
Other, Explain: _____

County Use Only Application Cost:	
1.	\$ _____
2.	\$ _____
3.	\$ _____
4.	\$ _____
5.	\$ _____
Total	

Section-C

Other Right-Of-Way Users Verification

1. Have Letters of Intent Been Sent to Other Right-Of-Way Users? Yes No See Attached
- a. If yes list users and date notified. _____
List of Users: _____
- b. If no, has statement/letter, stating that other users have been notified, been provided? Yes No
2. Gas Company's Name: _____ Gas Company Notification #: _____

For Office Use Only	
Letter of Credit:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Certificate of Liability Insurance:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Contractor Certification Required:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Permit Issue Date:	_____
Processed By:	_____
Comments:	_____

Inspections	

Project is Hereby	<input type="checkbox"/> Complete <input type="checkbox"/> Incomplete <input type="checkbox"/> Expired <input type="checkbox"/> Other
Inspector Name:	_____
Date:	_____

Utility/Right-of-Way Permit Application

1. The application form shall be typed or printed in ink. The application must be legible and all requested information must be provided
2. Three (3) sets of plans are to be submitted with the application
3. A sketch shall accompany the application. The sketch, not necessarily to scale, shall reflect a plan view and cross-section of the proposed utility installation. This sketch shall be legible and no smaller than legal size (8.5 x 14 inches), and shall show the offset from the centerline of the right-of-way or road to the proposed utility installation, the road right-of-way width and pavement width, the distance from the edge of pavement to the utility, sidewalks, ditches/swales, and all other existing utilities and facilities within the area of work. Whenever engineered construction drawings are required, they must be signed by a Florida Registered Professional Engineer. Engineered drawings may be required for any project at the discretion of the County Engineer.
4. The supplied cross-section shall adequately show the vertical as well as the horizontal location of the utility along with the minimum vertical clearance above or below the pavement
5. Additional information such as the location in relation to the nearest road intersections, existing accesses, bridges, rail road crossings and other physical features shall be identified on the sketch
6. It is desirable that a simple key map showing the location of the proposed facility be included either on the sketch itself, or as a separate sketch to assist all concerned with the general location of the installation, and should indicate the applicable sections, township and range
7. Upon approval of the application and payment of the fee, one (1) copy of the approved permit application, along with attachments, shall be returned to the applicant
8. Applicant shall notify in writing all other right-of-way users and municipalities in the immediate vicinity of the proposed construction/installation locations, stating the work proposed by the applicant, and enclosing a plan of the proposed construction/installation in order to determine if there are any objections to the proposed construction/installation. Any objections to the applicant's proposed construction/installation by affected right-of-way users or municipalities must be forwarded in writing to the applicant and the County Engineer's office within seven (7) day's only, to allow time for the receipt of objections to the proposed use of the right-of-way. For the purpose of expediting the handling of a permit application, the seven-day period may be shortened by including with the permit applications a separate statement or letter that the other affected right-of-way users have been notified and that such users have no objections to their immediate issuance of the right-of-way utilization permit for the proposed construction/installation
9. The applicant shall verify the notification to other users by completing the section provided in the application for such verification. It is the full and complete responsibility of the applicant to determine that all other users are notified of the proposed work. Any work performed without such notification shall be at the sole risk of the applicant
10. Pursuant to the provisions of Florida Statute 553.851, all applications will indicate, whenever excavation is taking place, the gas notification number along with the gas company's name on the permit application. No permit for excavation shall be issued until this gas information has been provided pursuant to Florida Statute 553.851(2)(a) and (c)
11. A maintenance of traffic (MOT) plan must be submitted with the permit application
12. When applicable the applicant shall provide a copy of the GC, underground, plumbers licenses with the State of Florida

The applicant hereby attest to have read and understood Chapter 18 of the Osceola County Land Development Code and does, by affixing their authorized signature hereto, certify to Osceola County that they shall abide by the Land Development Code, as well as any additional special conditions that have been imposed by the Board of County Commissioners and/or the County Engineer.

Authorized Signature: _____ Date: _____

Typed Name: _____ Title: _____

Mailing Address: _____ City: _____ Zip Code: _____ State: _____

Phone No: _____ Ext: _____ Fax No: _____ Emergency Phone #: _____

Email Address: _____