

**OSCEOLA COUNTY
LOCAL MITIGATION STRATEGY WORKING GROUP
Quarterly Meeting
December 13, 2023 – 9:00 a.m.
Osceola County Emergency Operations Center
2586 Partin Settlement Rd, Kissimmee, Florida 34741**

In accordance with Americans with Disabilities Act, persons with disabilities needing a special accommodation to participate in this proceeding should contact the Emergency Management Office, 2586 Partin Settlement Road, Kissimmee, Florida, 34744, telephone (407) 742-9000, not later than five (5) days prior to the proceeding.

**AGENDA
MEETING MINUTES**

1. **Call to Order – Mr. Bill Litton called the meeting to order.**
2. **Attendance – Mr. Bill Litton called attendance.**
3. **Approval of Agenda (Action Item) Motion *carried unanimously (Abreu/Gosselin).***
4. **Membership Updates**
 - A. Approval of Membership List (Action Item) **Motion *carried unanimously (Acosta/Hambley).***
5. **Approval of Minutes from August 16, 2023, LMS Working Group Quarterly Meeting (Action Item) Motion *carried unanimously (Abreu/Gosselin).***
6. **Hear the Audience**

Except for those matters specifically exempted under the State Statute and Local Ordinance, the Working Group shall provide an opportunity for public comment prior to the undertaking by the Working Group of any action on the agenda. The Working Group will not vote on any item during this portion of the meeting. Rather, this portion of the meeting is to allow for public comments to be heard on items that are on the agenda for that meeting. – No requests to speak were submitted in advance of the meeting. No public comments were made.
7. **Committee Reports**
 - A. Substantial Damage Subcommittee – **No Report.**
 - B. Public Involvement Subcommittee – **No Report / Next Meeting January 11.**
 - C. Project Prioritization Subcommittee –
 1. Project Scoring Worksheet revisions – **Mr. Litton discussed all new projects will be due February 1.**
(Next meeting will be February 8)
8. **Project Priority List**
 - A. Approval of Project List (Action Item) – **Approval of the current list as noted. Motion *carried unanimously (Gosselin/Altrui).***
 - B. Other Community Mitigation Projects – **No report.**
9. **Discussion Items**
 - A. **Plan Updates**
 1. Hazard Identification and Risk Assessment update – **Mr. Litton provided current update on the HIRA plan. 2024 version to be completed by April 2024.**
 - a. GIS integration
 - B. **Program Updates** – **Mr. Litton discussed the plans for conducting a review of the Working Group's Bylaws and project submission and scoring process, as well as updating all Working Group documents in 2024.**
 1. Bylaws review
 2. Project submission process review and documentation update
 - C. **Funding Opportunities** – **Mr. Litton provided information on the new FEMA Swift Current Mitigation funding program. This will be administered by FDEM and additional information on applications will be forthcoming.**
 - D. **Training Opportunities** – **Mr. Litton announced upcoming training opportunities.**
 1. G-300 Intermediate Incident Command System for Expanding Incidents (January 17-19; Kissimmee)
 2. G-271 Hazardous Weather and Flood Preparation (January 22-24; Brevard)
 3. G-400 Advanced Incident Command System for Complex Incidents (February 22-23; Kissimmee)
 4. G-393 Mitigation for Emergency Managers (March 19-21; Brevard)
 - E. **Meeting Updates** – **Mr. Litton gave a summary of recent partner meetings and announced the dates for upcoming meetings.**
 1. Florida Silver Jackets (Meeting held December 8)
 2. FDEM Mitigate FL (Meeting held December 12)
 3. FEPA Mitigation Working Group (Next meeting January 12)
 4. LMS Working Group General Meeting (March 14)

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10. **Adjournment (*Action Item*)** – Mr. Litton invited a motion for adjournment. ***Motion carried unanimously (Acosta/Gosselin).***

(Previous and upcoming LMS Working Group meeting dates, materials, minutes, and recordings are available on Osceola County's website at <https://www.osceola.org/about-osceola-county/county-meetings/local-mitigation-strategy.stml>)