

RESOLUTION 01/02-250

A RESOLUTION APPROVING THE OSCEOLA COUNTY HISTORIC COURTHOUSE PUBLIC USE POLICY; PROVIDING FOR LIMITED USE AFTER HOURS AND ON COUNTY HOLIDAYS; PROVIDING FOR PROHIBITED ACTIVITIES ON THE PREMISES; PROVIDING FOR REQUIREMENTS FOR USE; PROVIDING FOR RESERVATIONS AND SECURITY DEPOSIT; PROVIDING FOR GRANT/DENIAL AUTHORITY; PROVIDING FOR REGULAR BUSINESS HOURS; PROVIDING FOR EFFECTIVE DATE.

WHEREAS, this resolution shall be referred to as the “Osceola County Historic Courthouse Public Use Policy”; and

WHEREAS, it is the desire of the Board of County Commissioners to protect and preserve the Historic Courthouse Building, including the third floor historic courtroom, conference rooms, and courtyard (“Premises”) located at 3 Courthouse Square, Kissimmee, FL 34741; and

WHEREAS, it is the desire of the Board of County Commissioners to allow the public to use the Premises during non-business hours and county holidays for limited purposes and under certain restrictions; and

WHEREAS, it is the intent of the Board of County Commissioners that this resolution shall apply to non-county groups and/or individuals during non-business hours and county holidays; and

WHEREAS, it is the intent of the Board of County Commissioners that an applicant be limited to a non-recurring, one time use, event to allow others the opportunity to use the Premises; and

WHEREAS, it is the intent of the Board of County Commissioners to allow for the use of the Premises when it can be shown by the applicant that the Premises is uniquely suited for the requested use and other county facilities are unsuitable; and

WHEREAS, it is the desire of the Board of County Commissioners to adopt a policy that will balance the desire of Osceola County citizens to use the Premises and the need to protect and preserve this valuable historic asset for future use and enjoyment;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF OSCEOLA COUNTY, FLORIDA:

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Section 1. Limited Use After Hours and on County Holidays

The Premises may be used by the public during non-business hours and county holidays for the limited purpose of conducting ceremonies, such as weddings. The Premises shall not be used for regular meetings of organizations or individuals for which other facilities are suitable. The applicant must demonstrate to the County Manager, or designee, that the Premises are uniquely suited for the requested, one time use, and that other county facilities are unsuitable.

Section 2. Prohibited Activities on the Premises

No food or beverages are allowed inside the building. Additionally, applicants are not permitted to violate any state laws or county codes while using the building, including, but not limited to, using open flames, smoking, and the use of alcohol.

Section 3. Requirements for Use

The County Manager, or designee, is hereby directed to develop procedures, guidelines and instructions in addition to the necessary form(s), as may be amended from time to time, for the use of the Premises, and should include the following minimum requirements:

- (1) Rent: \$250 per one time use
- (2) Proof of Liability Insurance: \$300,000 per occurrence, naming the Osceola Board of County Commissioners as an additional insured.
- (3) Refundable Security Deposit: \$500
- (4) County Security: \$20.17 per hour, 2 hour minimum
- (5) Cleaning Charge: \$25 per hour, 2 hour minimum
- (6) "Hold harmless" agreement; and
- (7) Reservations.

The amount of rent, insurance, security deposit, cleaning and security charges may be modified by the County Manager, or designee, and may take into consideration the location of the event, (i.e. in the historic third floor courtroom or strictly limited to the outside grounds) length and nature of the event, number of attendees, cost and potential liability to the county and any other factor deemed appropriate.

Section 4. Reservations and Security Deposit

The Office of the Board of County Commissioners will be responsible for taking reservations and collecting the security deposit. Reservations will be granted on a first come, first served basis, and must be accompanied by the security deposit in order to be confirmed.

Section 5. Grant/Denial Authority

The County Manager, or designee, is hereby granted the authority to grant or deny an application for the use of the Premises based upon the policy established by this resolution. Applicants who

cannot meet the minimum requirements established in this resolution may be denied use of the Premises.

Section 6. Regular Business Hours

The Premises is a functioning courthouse and must be available for use by the county during regular business hours. Therefore, the Premises cannot be reserved for any purpose by non-county groups or individuals during regular business hours. The County Manager, or designee, has the sole discretion to allow the use of the Premises, including the terms and conditions, during regular business hours. The public's use of the Premises during regular business hours is subject to preemption, without notice, by the Manager, or designee.

Section 7. Effective date

This Resolution shall take effect immediately upon its adoption.

DONE AND ADOPTED this 19th day of August, 2002.

BOARD OF COUNTY COMMISSIONERS
OSCEOLA COUNTY, FLORIDA

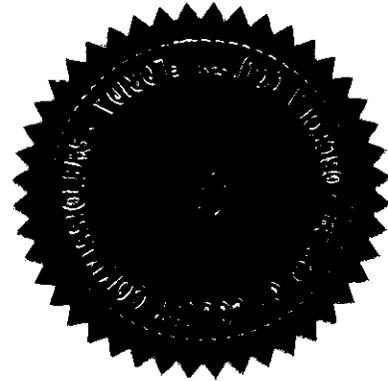
(SEAL)

By: [Signature]
Chairman/Vice Chairman

ATTEST:
OSCEOLA COUNTY CLERK OF THE BOARD

By: Debra A. Davis
Clerk/Deputy Clerk of the Board

BCC approved August 19, 2002



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