

MT-1 Applications (single or multiple lots)

- Complete FEMA MT-1 Application
- Topography that supports the stormwater calculations.
- Stormwater calculations and compensating storage calculations per LDC 4.5 and SFWMD and/or SJWMD. Proposed grading plan including the control structure details.
- The documents listed below are the minimum and general requirements to submit the application.
- Advisory: additional documentation may be requested.
- Do not include any payment information like account number or credit card number.

GENERAL REQUIREMENTS ELEMENTS

- Copy of the effective FIRM panel** on which the structure and/or property location has been accurately plotted (property inadvertently located in the NFIP regulatory floodway will require Section B of MT-1 Form 3)
- Copy of the Subdivision Plat Map** for the property (**with recordation data and stamp of the Recorder's Office**)
OR
- Copy of the Property Deed (with recordation data and stamp of the Recorder's Office), accompanied by**
 - a tax assessor's map or other certified map** showing the surveyed location of the property relative to local streets and watercourses. The map should include at least one street intersection that is shown on the FIRM panel.
- Form 2 – Elevation Form.** If the request is to remove the structure, and an Elevation Certificate has already been completed for this property, it may be submitted in lieu of Form 2. If the request is to remove the entire legally recorded property, or a portion thereof, the lowest lot elevation must be provided on Form 2.
- Please include a map scale** and North arrow on all maps submitted.

For LOMR-Fs and CLOMR-Fs, the following must be submitted in addition to the items listed above:

- Form 3 – Community Acknowledgment Form**

For CLOMR-Fs, the following must be submitted in addition to the items listed above:

- Documented ESA compliance**, which may include a copy of an Incidental Take Permit, an Incidental Take Statement, a “not likely to adversely affect” determination from the National Marine Fisheries Service (NMFS) or the U.S. Fish and Wildlife Service (USFWS), or an official letter from NMFS or USFWS concurring that the project has “No Effect” on proposed or listed species or designated critical habitat. Please refer to the MT-1 instructions for additional information.